Financial Statement

December 31, 2004

# TABLE OF CONTENTS

## Accountant's Letter

## Financial Statements:

Balance Sheet	• • • • • • • • • • • • • • • • • • • •	2
Statement of Revenue and Expenses and Changes in Fund Balances	•	3
Statement of Expenses	. 4 &	. 5
Statement of Cash Flows	. 6&	. 7
Supplementary Information on Future Major Repairs and Replacements		.8
Notes to the Financials	Q _ 1	1

Member

American Institute of CPA's

California Society of CPA's

Community Association
Institute

## **INDEPENDENT AUDITOR'S REPORT**

Board of Directors Rams Hill Patio Homes Two Association 8181 Mission Gorge Road #F San Diego, California 92120

Dear Members of the Board:

I have audited the accompanying balance sheets of Rams Hill Patio Homes Two Association as of December 31, 2004 and 2003, and the related statements of revenues and expenses and changes in fund balances, statements of expenses, and cash flows for the years then ended. These financial statements are the responsibility of the Association's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audits in accordance with generally accepted auditing standards in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audits provide a reasonable basis for my opinion.

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Rams Hill Patio Homes Two Association as of December 31, 2004 and 2003, and the results of its operations, changes in fund balances and cash flows for the years then ended in conformity with generally accepted accounting principles in the United States of America.

The supplementary information on future major repair and replacement study on page eight is not a required part of the basic financial statements, but is supplementary information required by the American Institute of Certified Public Accountants. I have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, I did not audit the information and express no opinion on it.

Terry J. Tagwerker C.P.A.

La Mesa, California February 17, 2005

### Balance Sheet

December 31, 2004 and 2003

		<del>_</del>	_	2004		<u></u>	<u>.</u>	2003
ASSETS		Operating Fund	-	Reserves Fund		Total	-	Total
ASSETS						P.		
Current Assets:								
Cash on Deposit(overdraft) Certificates of Deposit	\$	(4,830)	\$	46,321 405,000	\$	41,491 405,000	\$	45,797 445,000
Total Cash	\$	(4,830)	\$	451,321	\$	446,491	\$	490,797
Accounts Receivable (Note 2) Prepaid Insurance Prepaid Income Taxes (Note 3)	_	-0- 4,666 592			- <b>-</b>	-0- 4,666 592		3,561 4,584 1,463
Total Current Assets	\$ _	428	\$ .	451,321	\$ =	451,749	\$	500,405
LIABILITIES  Current Liabilities:								
Accounts Payable Prepaid Assessments	\$_	7,748 4,892	\$_	10,872	\$	18,620 4,892	\$	9,697 4,220
Total Current Liabilities	\$	12,640	\$	10,872	\$	23,512	\$	13,917
FUND BALANCE (Note 5)	\$_	(12,212)	<b>\$</b> _	440,449	\$_	428,237	\$ _	486,488
TOTAL LIABILITIES & FUND BALANCE	\$ =	428	\$ =	451,321	\$ <b>_</b>	451,749	\$ <u>_</u>	500,405

# Statement of Revenues and Expenses and Changes in Fund Balances For the Years Ending December 31, 2004 and 2003

				2004				2003
		Operating		Reserves			_	
	-	Fund	-	Fund		Total	-	Total
REVENUES								
Homeowners Assessments Interest Income	\$	158,808	\$	16,656	\$	175,464	\$	175,464
Other Income		2,374		10,912		10,912 2,374		12,342 5,762
Total Revenues	\$	161,182	\$	27,568	\$	188,750	\$	193,568
EXPENSES								
Operating:								
Repair & Maintenance	\$	77,155	\$		\$	77,155	\$	67,228
Utilities		60,561				60,561		41,753
Administrative/ Community Related		36,573				36,573		61,185
Reserves:				72,712		72,712		61,867
Total Expenses	\$_	174,289	\$_	72,712	\$_	247,001	\$	232,033
Excess of Expenses								
over Revenues	\$	(13,107)	\$	(45,144)	\$	(58,251)	\$	(38,465)
Fund Balances-Beginning of Year	\$	1,047	\$	485,441	\$	486,488	\$	524,953
Transfers/Allocations		(152)		152				
Fund Balances-End of Year	\$ <u></u>	(12,212)	\$ =	440,449	\$ _	428,237	\$	486,488

# Statement of Expenses

For the Years Ending December 31, 2004 and 2003

_	Operating E			
Repair & Maintenance:		2004	-	2003
Landscape Tree Trimming Common Area Pest Control Pool Maintenance Recreation Area	\$	46,542 7,865 4,131 540 4,565 13,512	\$	38,398 6,640 2,740 675 4,438 14,337
Total Repair & Maintena	ance \$	77,155	\$	67,228
Utilities:  Electricity Propane Gas Water & Sewer Trash Removal Telephone Total Utilities	\$ - \$_	18,825 17,252 12,311 11,896 277 60,561	\$ - \$	15,253 7,859 12,953 5,342 346 41,753
Administrative/ Community Related:				
Insurance Management Professional Fees General Office Income tax & License Miscellaneous Bad Debt (Note 2)	\$	5,533 21,768 3,270 1,566 4,086 350 -0-	\$	5,459 21,768 2,712 1,228 4,607 1,304 24,107
Total Administrat Community Rel		36,573	\$_	61,185

Statement of Expenses (Continued)

For the Years Ending December 31, 2004 and 2003

### Reserves Expenses

	_	2004	_	2003
Plumbing	\$	3,200	\$	-0-
Gate Repair		5,640		-0-
Tennis Court		14,200		14,200
Spas & Pools		7,430		4,186
Pumps		1,862		-0-
Roofs		13,200		13,200
Landscape & Irrigation		27,180		-0-
Decking		-0-		6,500
Tree Maintenance		-0-		1,910
Recreation Area		-0-		17,476
Iron Work		-0-		1,000
Flooring		-0-		2,100
Solar Panel	_	-0-		1,295
Total Reserves Expenses	\$ _	72,712	\$	61,867

Statement of Cash Flows
For the Years Ending December 31, 2004 and 2003

	2004						2003	
		Operating		Reserves				<del></del>
		Fund		Fund		Total		Total
Cash Flows from								
Operating Activities:								
Member Assessments Interest Receipts	\$	165,784	\$	13,913 10,912	\$	179,697 10,912	\$	161, <b>8</b> 40 12,342
Other Receipts	_	2,374				2,374		5,762
Total Sources of Operating Cash	\$	168,158	\$	24,825	\$	192,983	\$	179,944
Cash paid for Operating Expenditures		(175,449)				(175,449)		(140,050)
Cash paid for Reserves Expenditures				(61,840)		(61,840)		(61,867)
Net cash provided by						•		` , ',
Operating Activities	\$ -	(7,291)	\$ -	(37,015)	\$ -	(44,306)	\$ -	(21,973)
Net Cash Flows from Financing Activities:								
Net Interfund Transfers	\$	(2,895)	\$	2,895		-		
Net increase (decrease) in cash								
and cash equivalents	\$ _	(10,186)	\$ -	(34,120)	\$ -	(44,306)	\$ -	(21,973)
Cash and cash equivalents at								
beginning of year	\$_	5,356	\$ _	485,441	\$_	490,797	<b>\$</b> _	512,770
Cash and cash equivalents at								
end of year	\$ _	(4,830)	\$ _	451,321	\$ _	446,491	\$ _	490,797

Supplemental disclosure: Taxes paid for the years ending December 31, 2004 and 2003 totalled \$2,730 and \$2,028, respectively.

# Statement of Cash Flows (Continued)

# For the Years Ending December 31, 2004 and 2003

	2004				
		Operating Fund	Reserves Fund	Total	Total
Reconciliation of operating surplus (deficit) to net cash provided by operating activities:					
Operating surplus (deficit)	\$	(13,107) \$	(45,144) \$	(58,251) \$	(38,465)
Adjustments to reconcile operating surplus (deficit) to net cash provided by operating activities:					
(Increase) decrease in:					
Accounts Receivable Prepaid Expenses		3,561 7 <b>8</b> 9		3,561	9,963
Net Interfund transfers		2,743	(2,743)	789	1,735
Increase (decrease) in:					
Accounts Payable		(1,949)	10,872	8,923	4,274
Prepaid Assessments		672		672	520
Total adjustments	\$_	5,816 \$	8,129 \$	13,945 \$	16,492
Net cash provided by operating					
activities	\$ _	(7,291) \$	(37,015) \$	(44,306) \$	(21,973)

Supplementary Information on Future Major Repair and Replacement (Unaudited) December 31, 2004

The Board of Directors engaged independent contractors to conduct a study of the Association's components of common property, to estimate the remaining lives and replacement costs. The estimates were obtained by licensed contractors who inspected the property. The following table is based on the 2005 study and presents significant information about the components of common property.

Component	Estimated Remaining Life (Years)	Estimated Current Replacement Costs	Annual Funding Requirement	Accumulated Reserves Requirement
Cluhouse	2-12	4,275	33	3,208
Common Area	0-11	3,500	1,353	3,287
Fences	5-6	16,520	_	14,292
Irrigation	3-17	52,200	-	39,557
Paint	0-8	109,223	8,662	62,856
Plant Replaement	0-5	10,000	929	8,264
Pool Area	0-15	66,800	3,324	34,546
Pool Furniture	0-14	41,900	779	33,105
Roof	0-27	674,700	9,569	379,231
Tennis Courts	5-13	18,500	581	8,421
Water Features	1-5	6,700	339	4,695
	Total \$	1,004,318	\$ 25,569 \$	591,462

According to the study, at January 2005 the Reserves Fund requirement is \$591,462. The actual Reserve Fund balance at December 31, 2004 is \$440,449.

California Civil Code requires such homeowner associations to perform a reserves study and to furnish a copy of the study to all homeowners. Although 100% funding is not required, disclosure must be made.

Notes to the Financial Statements

December 31, 2004

### Note 1 - Organization

Rams Hill Patio Homes Two Association (The Association) was incorporated in June 1985 as a non-profit mutual benefit corporation to provide for the maintenance, preservation, and architectural control of the commonly owned areas of the residential housing complex. The Association comprises 84 member units.

## Note 1a- Significant Accounting Policies

The Association's books of account are prepared using the cash basis of accounting; revenue is recorded when received and expenses are recorded when paid. This financial statement follows the accrual basis of accounting pursuant to generally accepted accounting principles, which recognizes revenue when it is earned and expenses when they are incurred.

The Association uses fund accounting that requires funds such as operating, and reserves designated for future major repairs and replacement, be classified separately for accounting and reporting purposes. Disbursements from the Operating Fund are generally for daily maintenance operations while Reserve Fund disbursements are made only for designated major repair and replacement.

According to generally accepted accounting principles regarding the statement of cash flows, certificates of deposit and securities with original maturities of three months or less are considered as cash equivalents. Certificates of deposit and securities with original maturities over three months are considered short-term investments. The Association's policy is to record all cash, cash equivalents and short-term investments as cash funds. At December 31, 2004 the Association holds certificates of deposit totaling \$405,000 with original maturities exceeding three months. Certificate of Deposit maturity dates range from March 2005 to December 2007.

Interest income earned on Reserves cash accounts is allocated to the Reserves Fund. All income tax expenses are paid by, and allocated to the Operating Fund.

### Note 2 - Accounts Receivable

Each member unit owner of the Association is billed monthly homeowner assessments that provides for the Association's operations and the Reserves Fund major repairs and replacement. Monthly homeowner assessments and other member charges billed to the unit owners, but not collected, are recorded as accounts receivable. No allowance for uncollected accounts is recorded as the Association has the right to lien the realty of the delinquent homeowners. Delinquent accounts are written off as a bad debt expense at the time they are deemed uncollectible by the Board of Directors.

Notes to the Financial Statements

December 31, 2004

#### Note 3 - <u>Income Taxes</u>

Rams Hill Patio Homes Two Association elected to file its federal income tax return as a Homeowner Association pursuant to Internal Revenue Code section 528. Associations filing under section 528 are exempt from federal income taxes. However, income not directly related to The Association's non-profit function, such as interest income, is taxable to the extent such income exceeds allowable and statutory deductions. The Association has tax-exempt status for state tax purposes under California Code section 23701t. For the year ending December 31, 2004, the federal income tax expense and prepayment is \$2,644 and \$453 respectively, and the state income tax expense and prepayment is \$947 and \$139, respectively.

### Note 4 - Common Real and Personal Property

The real property and related capital improvements of the Association housing complex are not recorded on these financial statements as such property is owned by the member unit owners. Rams Hill Patio Homes Two Association recognizes purchases of common personal property as assets in conformity with reporting guidelines of Common Interest Realty Associations established by the American Institute of Certified Public Accountants. The Association records such purchases when they are determined to be significant.

### Note 5 - Reserves Fund

The Association allocates a portion of the monthly homeowner assessments to the Reserves Fund, which provides for the major repair and replacement of the commonly owned property. The Reserves Fund is segregated into separate accounts and is not used for the general daily maintenance and administration operations of the Association.

The Association's Board of Directors conducted a study of the Associations' components of common property, the purpose of which was to estimate the components' remaining useful lives and replacement costs. The Association's policy is to fund for major repairs and replacements over the remaining useful lives of the components based upon the study's estimates of current replacements costs and considering amounts previously accumulated in the Reserves Fund. Accumulated reserves are based upon estimates of future needs for major repairs and replacements. Actual reserve expenses may vary from estimated future expenses; therefore, amounts accumulated in the Reserves Fund may not be adequate to meet all future expenses. If additional funds are needed, the Association has the authority to increase regular assessments, levy special assessments, or delay major repairs until funds are available.

Notes to the Financial Statements

December 31, 2004

### Note - 6 Cash Accounts

The Association's policy is to deposit cash assets with financial institutions protected with depository insurance. The Association deposits a portion of the reserves fund cash in Merrill Lynch accounts comprising certificates of deposits and an interest-bearing treasury money fund insured by the Securities Investor Protection Corporation (SIPC). All other cash deposit accounts are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$100,000 for each financial institution. It is the Association's policy to hold certificates of deposit to maturity.

### Note - 7 <u>Use of Estimates</u>

The preparation of financial statements in conformity with generally accepted accounting principles requires management and the Association to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.